

FACULTY GUIDE TO THE NEW RECITAL ATTENDANCE POLICY

What's changed:

- Students are only required to attend 12 events per semester, as opposed to the previous policy that required 19 events.
- Only 4 of those events need to be Friday afternoon GSR events, as opposed to the previous policy that required 11.
- THERE ARE ONLY SIX (6) FRIDAY GSRs OVER THE SPAN OF ENTIRE SEMESTER, two of which have already passed. You will need to schedule EARLY to get a student on one of the remaining four GSRs in November.~~ (See details below)
- Students may receive credit for ANY Department of Music Event, including a faculty, guest, or student recital, a masterclass, a guest lecture, or any other event where faculty is present and the student is NOT an active participant, but...
- Attendance will only be tracked at "APPROVED EVENTS." To receive credit for a "PROVISIONAL EVENT," faculty will need to be willing to sponsor said according to the procedures outlined below.**
- Students have been advised that ALL Department of Music events are now "DEVICE FREE,"^^ meaning that if a student is caught texting or using a phone, computing, or recording device during an event, they may be asked to leave by *any* faculty member, thereby forfeiting attendance credit *for* that event. (See policy below)

~~ GSR SCHEDULING PROCEDURES

The number of Friday afternoon GSR events (1:25 – 2:15 pm) has reduced to four dates, (November 1, 8, 15 & 22)*. These are the only four GSR dates that will be administered by the Department of Music and there are no plans to add additional dates at the end of the semester. Those faculty who place a high priority on the importance of having their students perform on an official GSR should choose a date and schedule their students immediately, as once these four dates are full, they're full! Sharon Whetham will begin scheduling those recitals this week, but will request specific repertoire and an accurate timing at the time of booking. A subsequent change in repertoire may result in the student getting "bumped" from the recital. (We can no longer hold students beyond the 2:15 class-end time.)

**Most students attended the first two GSR sessions in September, both of which were informational sessions, and counted as two of the required 4 GSR events for the semester.*

** APPROVED AND PROVISIONAL EVENTS

"**Approved Events**" are those where we have enough staff to swipe students in and out of the event with their student ID cards, as has been occurring in the past. These include (but are not limited to) those events listed on the official season brochure. An up-to-date listing of "Approved Events" can be found on Sharon's door. (MRC) Students are advised to check the list frequently

to make sure they will receive credit for an event as anticipated. Additionally, students are encouraged to track their attendance record on line.

“Provisional Events” are those where a faculty member assumes responsibility for taking attendance then submitting a signed attendance record to Sharon within 48 hours of the event so student attendance can be recorded in the online attendance record. Faculty is advised to appoint a grad student or TA to actually take attendance, but the faculty member must sign-off on the roll as well, thereby verifying that the event *did* occur, and that the listed students were actually in attendance. Attendance sheets submitted to Sharon beyond two business days following the event will not be accepted, and thus, students will not receive attendance credit for that event. (Students have been advised of this possibility, with an admonition not to count on *Provisional Events* to reach the requisite quota at the end of the semester.) No attendance record will be accepted without the signature of a faculty member, and the faculty member must attend the event in order to offer Provisional Credit.

^^ DEVICE FREE ATTENDANCE POLICY

Students have been advised that the use of electronic devices during a concert, lecture, or presentation, is NOT appropriate audience decorum, and such activity is not allowed at any time when the house lights are down. Additionally, they have been informed that ANY faculty member has the prerogative to identify a student using a device during ANY recital/concert/presentation event, at which point the faculty member may ask that student to leave and forfeit attendance credit for that event. (An analogy was made to getting a speeding ticket on the bridge to the Field House. You never know when you're going to get caught.)

Faculty are reminded that there are attendees at department sponsored events who are not students, and asking a complete stranger to comply with this policy could result in negative fall-out and/or publicity for the Department of Music. To that end, we ask that if you approach a student, it is a student you know and can identify by name. It need not be *your* student, but it would be a bad move to throw the Provost's nephew out of a recital event!

FACULTY ADVISORS NOTE: Just for the record, this semester is a pilot project, inspired by the recurring and legitimate concerns that our students need more time in their schedules for practice, chamber music, and breathing, and further reinforced by the fact that we couldn't find another music school in the country that required attendance at more than 12 events per semester (FSU). We're trying this out this semester and will make adjustments going forward as needed. - pdh